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21 November 1946

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MEMORANDUM TO [REDACTED], EXECUTIVE TO THE DIRECTOR:

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Subject: Comments on Proposed Identification Credentials - Passes -
Submitted by [REDACTED]

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1. A more efficient pass system is badly needed for CIG.

25X1A2. In general the system proposed is all right. CIG [REDACTED] 25X1A

[REDACTED] of 5 October 1946, subject "Security of Activities Pertaining to the Office of Special Operations," describes the CIG policy limiting contact with the Office of Special Operations by the remainder of CIG and vice versa. Accordingly, a system of passes prescribing one pass for Special Operations, another pass for the remainder of CIG, and an overall pass for certain individuals who can go anywhere in the organization is sound. However, in order for this system to work, it will be necessary to have only Special Operations activities located in the buildings occupied by the Office of Special Operations. At the present time in order for this system to work, all activities not pertaining to the Office of Special Operations would have to be moved out of the "4" Building to some other building. Such a step is highly desirable and should be done as early as possible in any event. The foregoing considerations receive additional emphasis when we consider that FBI guards admit people under the pass system. Therefore, it can not be complicated.

The sample passes submitted are unsatisfactory because the colors are not sufficiently distinctive for FBI guards to handle. If we are to have three distinctive passes we should employ three distinctive colors in order that the system can be easily explained to the FBI guards.

Recommendations:

- a. That all activities of Special Operations (including Projects Support) be consolidated in the Administration and "4" Buildings and that all other activities of CIG now in those buildings be moved out to other buildings.
- b. That the three pass system as recommended be adopted.
- c. That easily distinguished colors be adopted for the three passes; for example, overall pass black border, Special Operations pass red border, and the remainder of CIG pass green border.

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JAD:hf

[REDACTED]
Asst. Executive Director

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